

Cash Flow FAQs

Note: These FAQs are taken from the in-product help. If you're assisting users and you're in your own account so you can talk them through their issue more effectively, you can find this information there.

Cash Flow helps individuals understand not just their historical spending, but also predict their future spending. It also allows users to easily identify and add recurring bills and payments.

In addition, Cash Flow lets users add one-time or annual payments for items that may be considerable and require future planning, such as property tax.

Main Screen

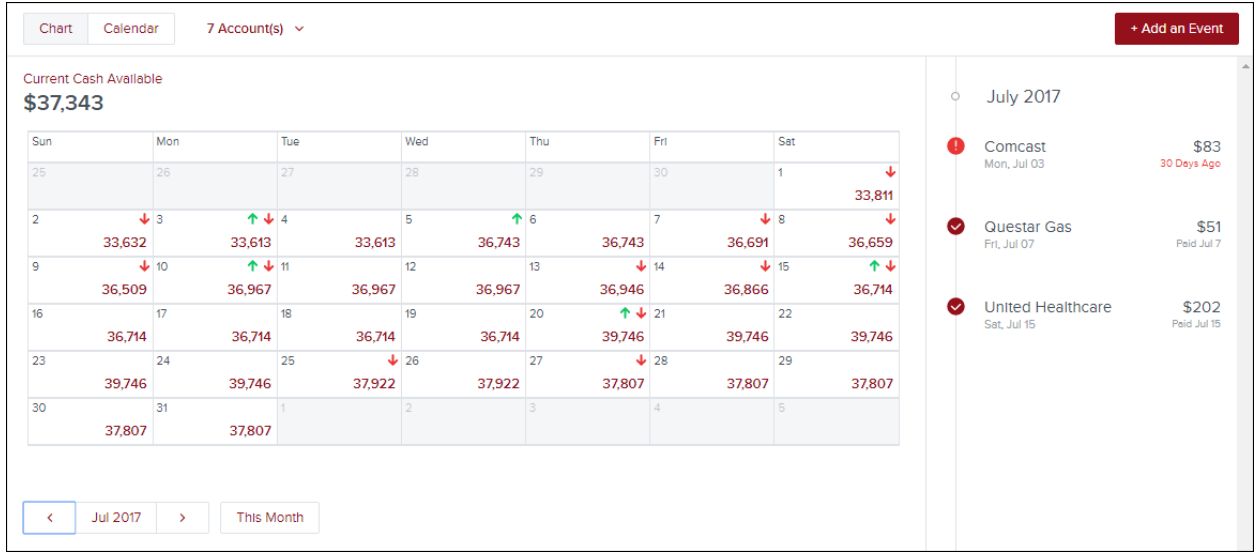
Provides a forecast visualization of Current Cash Available across selected date range and according to current account filter. Hover over any point on the graph to see Ending Balance for that day.

- Cash Events: Timeline displays upcoming Cash Events. You can add new or edit existing events. Overdue events are flagged with a red exclamation mark.
- Date Picker: Select the displayed date range
- Accounts Filter: View All Accounts or filter by specific Accounts



Toggle Calendar View

- Gives an alternative view of expenses and income for selected month
- Expenses and Income represented by red down arrows and green up arrows, respectively



Cash Events

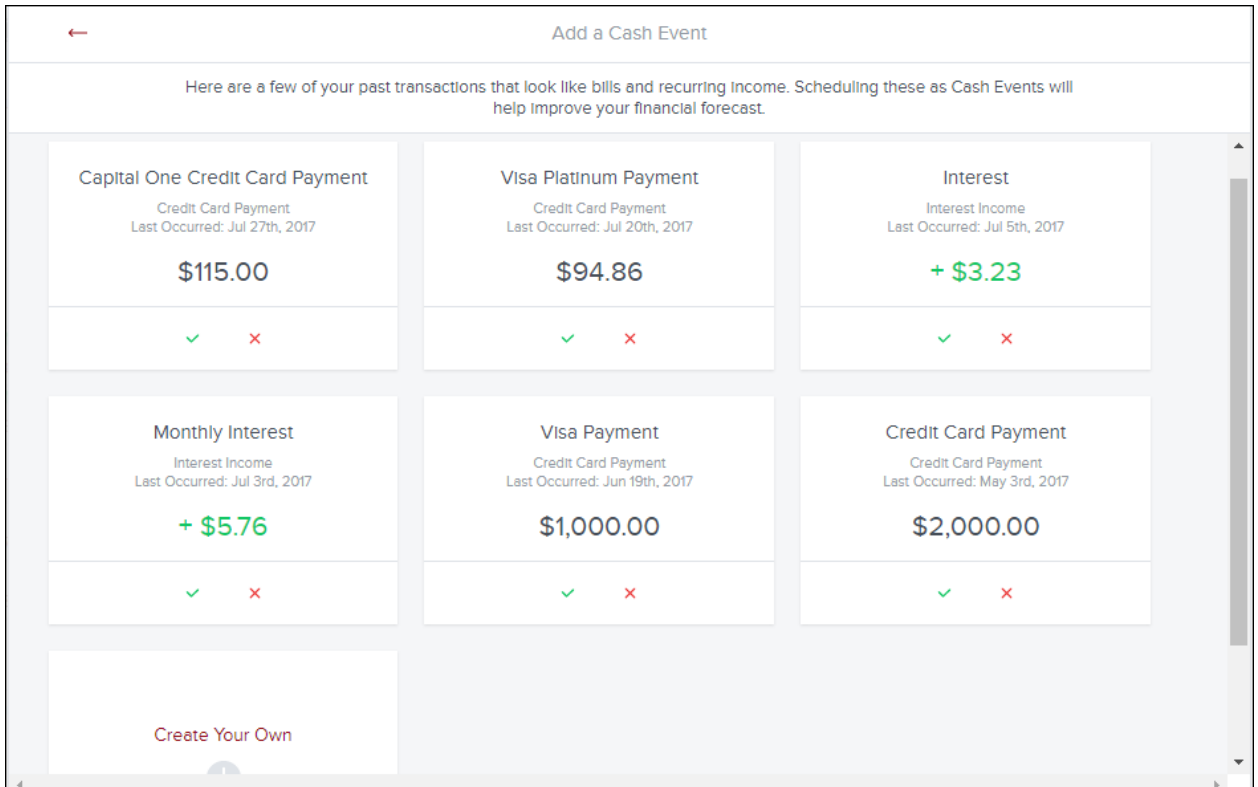
Cash Events are recurring or one-time events (income or expenses) represented in your Cash Flow forecast. Cash Events include the following properties:

- Payee (Event Name): Name of cash event
- Average Amount: Amount of recurring transaction
- Type: Whether this event is an expense or income
- Account: Account associated with event
- Frequency: Date and repeating schedule
- Category (optional): Choose appropriate category

Adding Cash Events

Create Cash Events

- Click **Add an Event** to create new recurring or one-time events
- List displays of suggested recurring events based on transaction history. Select green check mark to add event to your Cash Events list
- Don't see the desired transaction? Select "Create your Own"



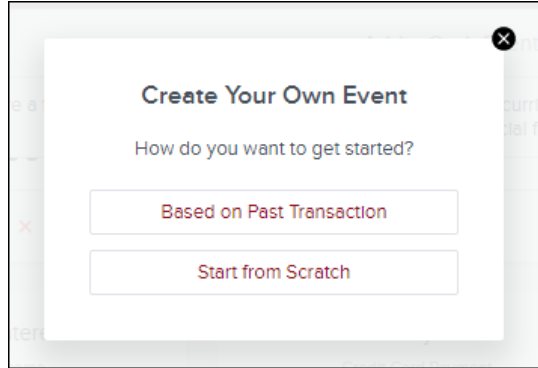
The screenshot shows the 'Add a Cash Event' interface. At the top, there is a title bar with a back arrow and the text 'Add a Cash Event'. Below the title bar, a message reads: 'Here are a few of your past transactions that look like bills and recurring income. Scheduling these as Cash Events will help improve your financial forecast.' The main content area displays a grid of six transaction cards, each with a title, category, last occurrence date, amount, and a green checkmark or red X icon for selection. The transactions are:

Transaction Title	Category	Last Occurred	Amount	Select
Capital One Credit Card Payment	Credit Card Payment	Jul 27th, 2017	\$115.00	✓ ✗
Visa Platinum Payment	Credit Card Payment	Jul 20th, 2017	\$94.86	✓ ✗
Interest	Interest Income	Jul 5th, 2017	+\$3.23	✓ ✗
Monthly Interest	Interest Income	Jul 3rd, 2017	+\$5.76	✓ ✗
Visa Payment	Credit Card Payment	Jun 19th, 2017	\$1,000.00	✓ ✗
Credit Card Payment	Credit Card Payment	May 3rd, 2017	\$2,000.00	✓ ✗

At the bottom left of the grid, there is a button labeled 'Create Your Own'.

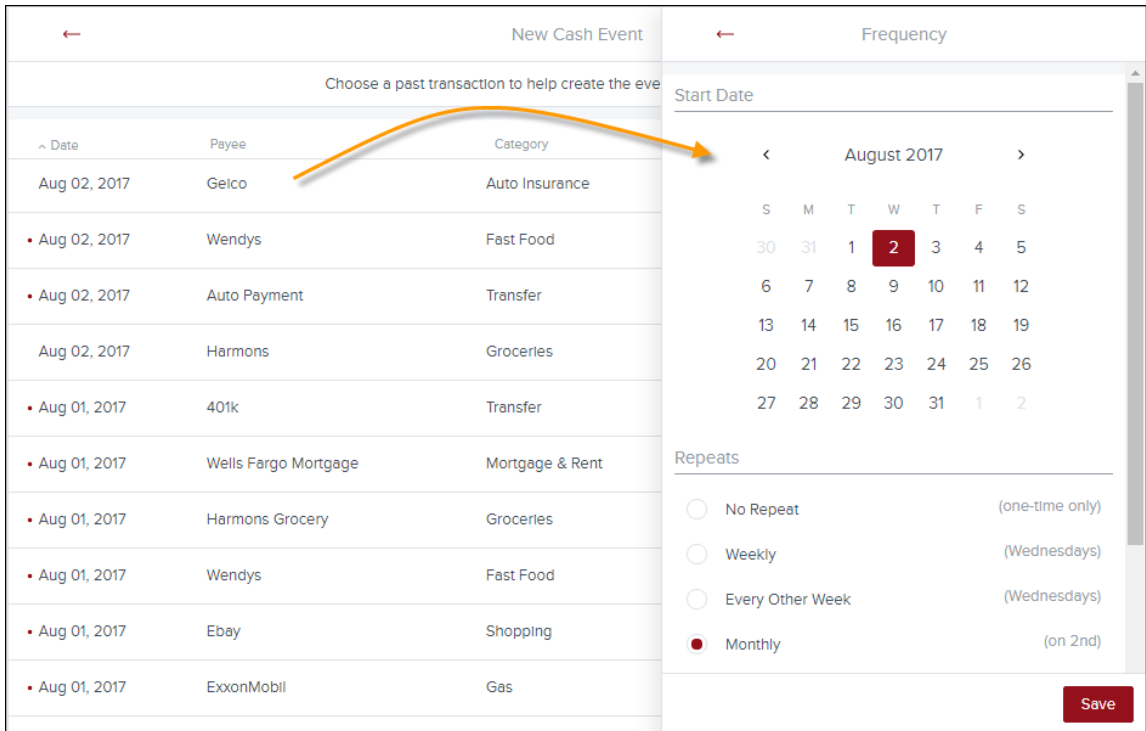
Create Manual Cash Events

Allows you to manually enter a Cash Event that is not listed in the suggested transactions.



Based on Past Transaction – Pulls up a list of transactions from the last two months. Useful for transactions that may not have yet recurred or otherwise do not appear in the Suggested list.

- Select a transaction
- On popup: set Start Date, set Repeats info
- Select Save



Start from Scratch

Manually enter a Cash Event that is not currently represented in your transactions.

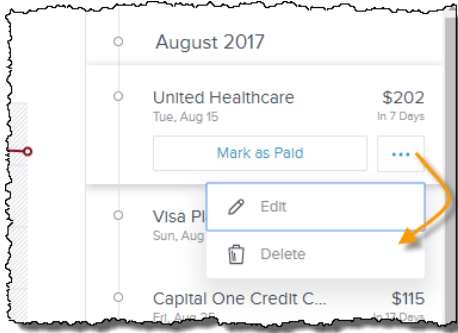
← Cash Event

Payee	ie: Verizon Wireless
Average Amount	45.00
Type	Expense <input checked="" type="checkbox"/> Income
Account	Select An Account
Frequency	Monthly(on 2nd)
Category (optional)	Choose A Category

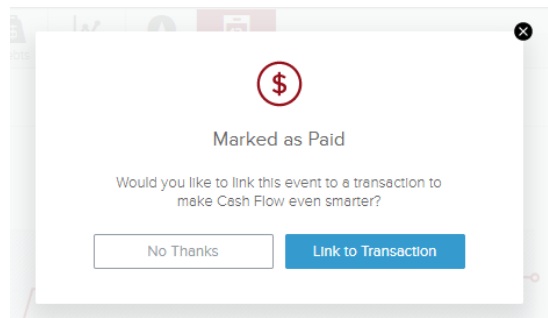
Save

Edit Cash Events

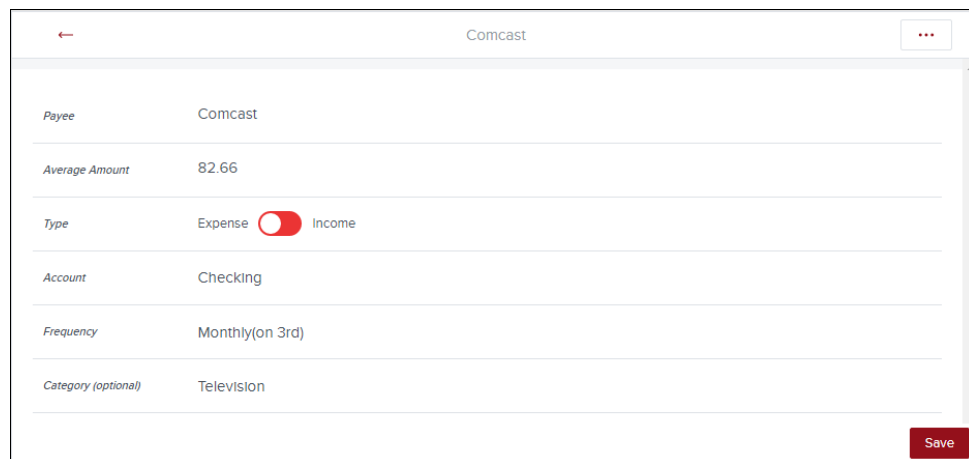
Select a Cash Event from the Events list:





- **Manually Mark Paid:** Update status of an overdue Cash Event that does not have a corresponding matching transaction or if the transaction occurred outside of Cash Flow. Matching allows the forecast to improve over time.



- **Edit Properties:** select  and select Edit to edit its properties.



Delete Cash Events

- Select a Cash Event from the Events list, select  and select Delete to delete the current cash event.
- You can also select  on the Edit screen and select Delete.
- You will be presented with these delete options:

Delete this Cash Event?

<input type="button" value="Only this instance"/>	Will not effect other events in series.
<input type="button" value="All future events"/>	Removes all future events. Event history remains.
<input type="button" value="This whole series"/>	All events including history will be deleted.